

Two vertical bars, one yellow and one green, positioned to the left of the text.

Award Acceptance



Agenda

Award Ready
for Acceptance

Award
Acceptance
Roles

Award
Acceptance
Process

Supplemental
Awards

Declining
Award Process

JustGrants
Resources

Today's Training Topics



In this video we will cover:

The process for award acceptance

The process for supplemental award acceptance

Details on Automated Standard Application for Payments (ASAP)

How to create a user profile in JustGrants

How to reset password or unlock your account

The JustGrants resources available to you

The background is a deep blue gradient with intricate, wavy, concentric patterns that resemble ripples or topographical contours. Scattered throughout are numerous small, light blue diamond shapes, some of which are slightly blurred, creating a sense of depth and movement. A solid yellow rectangular box is positioned on the left side of the image, containing the text 'Award Acceptance' in a bold, black, sans-serif font.

Award Acceptance

Section: Award Acceptance

Award Acceptance *Overview*





Award Acceptance Overview

When the DOJ makes a new or supplemental award:

Application Submitter (AS)

- Receives notice that an award has been made.



Entity Administrator (EA)

- Receives notice that an award has been made.
- **Must act on the award, as they will be the first entity user to see the award in My Worklist.**



Authorized Representative (AR)

- Receives notice that an award has been made.



Roles and Responsibilities

What roles are involved in award acceptance?



The Entity Administrator (EA) must assign or confirm the critical users—Authorized Representative[s] (AR), Financial Manager (FM), Grant Award Administrator (GAA)—for every award.

Entity Administrator



The **Authorized Representative (AR)** accepts or declines the award for your entity.

Authorized Representative

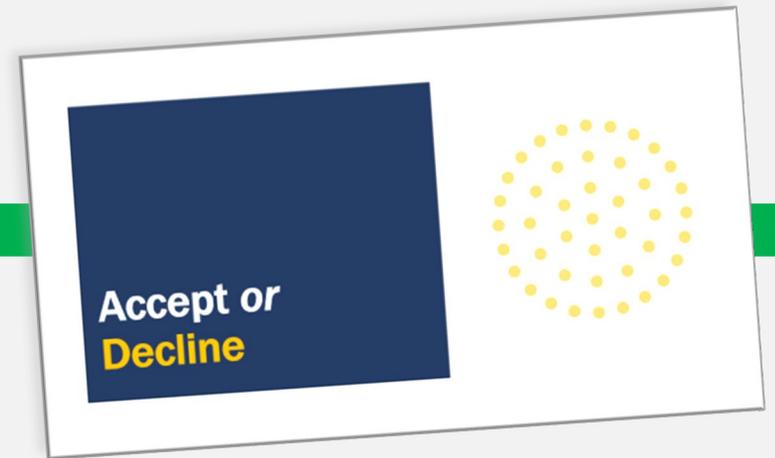
COPS grantees will have two Authorized Representatives assigned to each award; both are required to accept the award.





Award Acceptance

Let's review the Award Acceptance process.





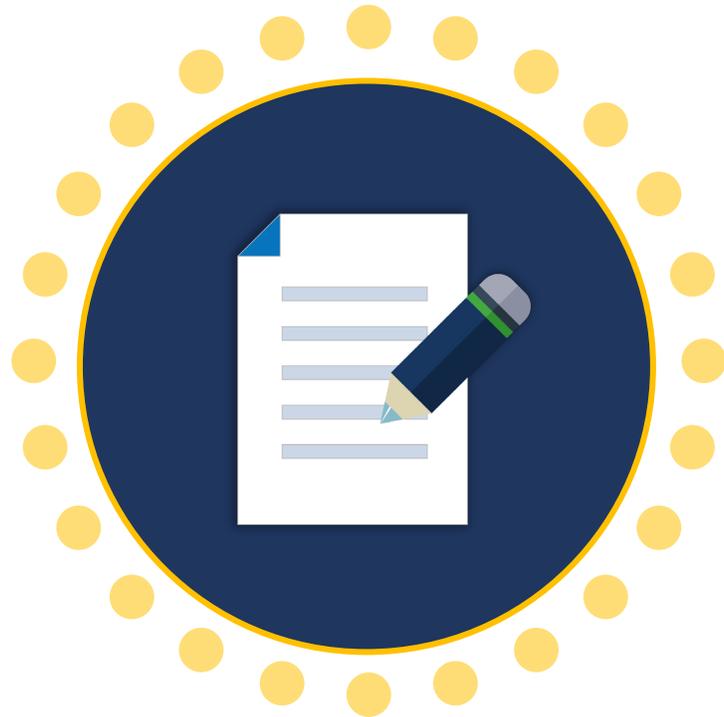
Roles: AR / EA / AS

Notifications

Three Entity users are notified by email of award decisions. Notifications are sent to the users assigned to the submitted application.

Assignment

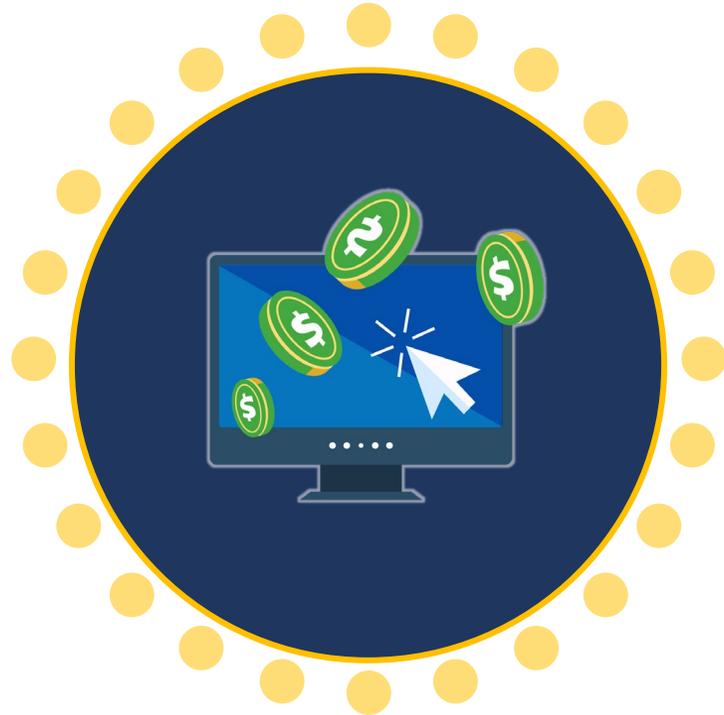
The EA must assign three critical users and roles to every award. The award cannot be accepted until the EA has confirmed the assignments.



Role: EA

Accept *or* Decline

The AR will then follow steps to review the award document, including all award conditions, and accept or decline the award on behalf of their entity.



Role: AR

Section: Award Acceptance

Award Acceptance *Process*



Confirm Participants

Entity Administrator Task

JUSTgrants JUSTICE GRANTS SYSTEM

Welcome JohnElectronicBusinessPoc Doe

Entity Administrator

Alerts (0)

My Worklist

1956 results

Case ID	Due Date	Case Type	Award	Solicitation Title	Office	Status
FAW-3480213	---	Funded Award	15PBJA-24-GG-01162-CAPL	Dunya - MID P122 User session - Manual Budget - OJP-BJA SUPP award	OJP-BJA	Pending-Award External Assignee
FAW-3477259	---	Funded Award	15SPMA-24-GG-01146-AWAX	FY24 Adam Walsh Act	OJP-SMART	Pending-Award External Assignee
FAW-3475112	---	Funded Award	15JOWW-24-GG-01134-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-3475202	---	Funded Award	15SPMA-24-GG-01118-AWAX	FY24 Adam Walsh Act	OJP-SMART	Pending-Award External Assignee
FAW-3462180	---	Funded Award	15JOWW-25-GG-00096-STOP	Dunya OJW Manual Budget Initial award	OJW	Pending-Award External Assignee
FAW-3462139	---	Funded Award	15JOWW-25-GG-00092-STOP	Dunya OJW Manual Budget Initial award	OJW	Pending-Award External Assignee
FAW-346478	---	Funded Award	15JOWW-24-GG-01094-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-3452983	---	Funded Award	15JOWW-24-GG-01088-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-345982	---	Funded Award	15JOWW-24-GG-01087-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-345981	---	Funded Award	15JOWW-24-GG-01082-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-345280	---	Funded Award	15JOWW-24-GG-01081-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-345976	---	Funded Award	15JOWW-24-GG-01075-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-345972	---	Funded Award	15JOWW-24-GG-01065-ENGA	FY24FormulaNewDesign	OJW	Pending-Award External Assignee
FAW-3437275	---	Funded Award	15PBJA-23-GG-03263-JAGX	KVDONTUSE	OJP-BJA	Pending-Award External Assignee
FAW-343523	---	Funded Award	15PBJA-25-GG-00069-CAPL	Dunya 041724 BJA Initial Web-Based Conditional Clearance - SAM EoP121 Regression	OJP-BJA	Pending-Award External Assignee
FAW-343276	---	Funded Award	15PBJA-25-GG-00072-AWAX	Dunya 041724 BJA Initial Web-Based Conditional Clearance - SAM EoP121 Regression	OJP-BJA	Pending-Award External Assignee
FAW-343272	---	Funded Award	15SPMA-25-GG-00066-AWAX	FY25 Adam Walsh Act	OJP-SMART	Pending-Award External Assignee
FAW-343008	---	Funded Award	15PBJA-24-GG-00412-AWAX	SI Disparate Flag 4/2/2024	OJP-BJA	Pending-Award External Assignee
FAW-341036	---	Funded Award	15COPS-24-GG-00330-METH	FY24 COPS Template New Design	COPS	Pending-Award External Assignee
FAW-339831	---	Funded Award	15PBJA-24-GG-00301-AWAX	CB BF Disparate Flag Data for BIX	OJP-BJA	Pending-Award External Assignee
FAW-339830	---	Funded Award	15PBJA-24-GG-00300-AWAX	CB BF Disparate Flag Data for BIX	OJP-BJA	Pending-Award External Assignee
FAW-330406	---	Funded Award	15SPMA-24-GG-00069-AWAX	FY24 Adam Walsh Act	OJP-SMART	Pending-Award External Assignee
FAW-328513	---	Funded Award	15SPMA-24-GG-00038-AWAX	FY24 Adam Walsh Act	OJP-SMART	Pending-Award External Assignee

Assign Participants

Entity Administrator Task

JUSTgrants
JUSTICE GRANTS SYSTEM

Home
Entity Profile
Entity Users
Entity Documents
Applications
Awards
Monitoring
Federal Forms

Funded Award
(15PB)A-24-GG-01162-CAPL **PENDING AWARD EXTERNAL ASSISTANT**
Awarded Entity Legal Name (JGII Test Org25) Doing Business As: (JGII Test Org25)

Solicitation Title: Dunya - MID P02 User session - Manual Buy - SUPP award
Project Title: Dunya ORG25 BJA MB Initial Award
Project Period: 4/1/24 - 3/2/25
Managing Office: OIP
DOJ Grant Manager: GrantManar@JA.jgtsint
Grant Award Administrator: —
FAW Case ID: FAW-348019

Solicitation Category: N/A
Federal Award Amount: \$33,400.00
Program Office: BJA
UE#: QPN9Y8GZ9PZ
TIN: *****0000

Confirm/Assign Participants

Role	Assigned To	Name
Authorized Representative	justgrants025.authorizedrep@gmail.com	justgrants025.authorizedrep.jgtsint
Grant Award Administrator	justgrants025.grantawardadmin@gmail.com	justgrants025.grantawardadmin.jgtsint
Financial Manager	justgrants025.multipleroles@gmail.com	justgrants025.multipleroles.jgtsint
Alternate Grant Award Administrator	justgrants025.altgrantawardadmin@gmail.com	justgrants025.altgrantawardadmin.jgtsint

Cancel Save Submit

FUNDED AWARD INITIAL SETUP ACTIVE INITIATE CLOSEOUT PROGRAMMATIC CLOSEOUT FINANCIAL CLOSEOUT UPMV HANDOFF

Case details
Last updated by John@ElectronicBusinessPoc Doe (13h ago)
Created by AgentSystem-Queue-ServiceLevel.ProcessEvent (3d ago)

DOJ Grant Manager
GrantManar@JA.jgtsint

Phone
111.111.1111

Email
GrantManar@JA.jgtsint

Participants (7)

- John@ElectronicBusinessPoc Doe Entity Administrator
- justgrants025.grantawardadmin.jgtsint Grant Award Administrator
- GrantManar@JA.jgtsint Grant Manager
- justgrants025.multipleroles.jgtsint Financial Manager
- justgrants025.authorizedrep.jgtsint Authorized Representative

Training Resources
Privacy Policy



Select Role(s)

Entity Administrator Task

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows details for a 'Funded Award' (15JOVW-22-GG-03431-STOP) with a status of 'PENDING-AWARD EXTERNAL ASSIGNEE'. The awarded entity is 'JGII Test Org25'. The solicitation title is 'OVW Formula No budget required' and the project title is 'Cihan 3.19.24'. The federal award amount is \$199.00. The DOJ Grant Manager is 'GrantManaReOVW jgitsint'.

The 'Confirm/Assign Participants' modal is open, showing a table with columns for Role, Assigned To, and Name. A dropdown menu is open for the 'Assigned To' field, listing several email addresses. A green arrow points to the dropdown, and another green arrow points to the 'Submit' button. A third green arrow points to the 'Cancel' button.

Role	Assigned To	Name
Authorized Representative *	justgrants025.auth...@gmail.com	Mark Lane
Grant Award Administrator *	justgrants025.gm...mitter@gmail.com	Jennifer (GAA) Tyson
Financial Manager *	justgrants025.fina...min@gmail.com	Financial Manager ORG 25
Alternate Grant Award Administrator	justgrants025.altgrantawardadmin@gmail.com	AlternateGrant AwardAdmin

Buttons: Cancel, Save, Submit

Case details: Last updated by James (Entity) Bond (7d ago), Created by Agent(System-Queue-ServiceLevel.ProcessEvent) (2mo ago), DOJ Grant Manager GrantManaReOVW jgitsint, Email GrantManaReOVW@ojp.doj.test, Participants (7)

Alternate Grant Award Admin

Entity Administrator Task

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows details for a 'Funded Award' (15JOVW-22-GG-03431-STOP) with a status of 'PENDING-AWARD EXTERNAL ASSIGNEE'. The awarded entity is 'JGII Test Org25'. Key details include: Solicitation Title: 'OVW Formula No budget required', Project Title: 'Cihan 3.19.24', Project Period: '10/31/22 - 1/15/25', Managing Office: 'OVW', DOJ Grant Manager: 'GrantManaReOVW jgitsint', and FAW Case ID: 'FAW-367183'. A 'Confirm/Assign Participants' modal is open, showing a table of assigned roles and names. A green arrow points to the 'Add Alternate Grant Award Administrator' button in the modal. The right sidebar contains 'Case details' (last updated by James (Entity) Bond) and 'DOJ Grant Manager' information.

JUSTgrants
JUSTICE GRANTS SYSTEM

Funded Award
(15JOVW-22-GG-03431-STOP) **PENDING-AWARD EXTERNAL ASSIGNEE**
Awarded Entity Legal Name (JGII Test Org25) Doing Business As: (JGII Test Org25)

Solicitation Title: OVW Formula No budget required Solicitation Category: N/A
Project Title: Cihan 3.19.24 Federal Award Amount \$199.00
Project Period: 10/31/22 - 1/15/25 UEI: QPN9Y8JGZ9PZ
Managing Office: OVW TIN: *****0000
DOJ Grant Manager: GrantManaReOVW jgitsint
Grant Award Administrator: ---
FAW Case ID: FAW-367183

Confirm/Assign Participants

Role	Assigned To	Name
Authorized Representative *	justgrants025.authorizedrep@gmail.com	Mark Lane
Grant Award Administrator *	justgrants025@gmail.com	James (Entity) Bond
Financial Manager *	justgrants025.financialmanager@gmail.com	Financial Manager ORG 25

[Add Alternate Grant Award Administrator](#)

Cancel Save Submit

Case details
Last updated by James (Entity) Bond (7d ago)
Created by Agent(System-Queue-ServiceLevel.ProcessEvent) (2mo ago)

DOJ Grant Manager
[GrantManaReOVW jgitsint](#)

Phone
333-222-2211

Email
[GrantManaReOVW@ojp.doj.test](#)

Participants (7)

[Training Resources](#)
[Privacy Policy](#)



Confirm Roles

Entity Administrator Task

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows details for a 'Funded Award' (15JOVW-22-GG-03431-STOP) with a status of 'PENDING-AWARD EXTERNAL ASSIGNEE'. The awarded entity is 'JGII Test Org25'. Key details include: Solicitation Title: 'OVW Formula No budget required', Project Title: 'Cihan 3.19.24', Project Period: '10/31/22 - 1/15/25', Managing Office: 'OVW', DOJ Grant Manager: 'GrantManaReOVW jgitsint', and FAW Case ID: 'FAW-367183'. The 'Confirm/Assign Participants' section is active, showing a table with columns for Role, Assigned To, and Name. A dropdown menu is open for the 'Assigned To' field, listing several email addresses. A green arrow points to the dropdown, and another points to the 'Submit' button. The 'Save' button is also visible. The right sidebar contains 'Case details' (Last updated by James (Entity) Bond 7d ago), 'DOJ Grant Manager' (GrantManaReOVW jgitsint), 'Phone' (333-222-2211), 'Email' (GrantManaReOVW@ojp.doj.test), and 'Participants (7)'. The left sidebar shows navigation options like Home, Entity Profile, Entity Users, Entity Documents, Applications, Awards, Monitoring, and Federal Forms. The bottom left has links for 'Training Resources' and 'Privacy Policy'.

JUSTgrants
JUSTICE GRANTS SYSTEM

Funded Award
(15JOVW-22-GG-03431-STOP) **PENDING-AWARD EXTERNAL ASSIGNEE**
Awarded Entity Legal Name (JGII Test Org25) Doing Business As: (JGII Test Org25)

Solicitation Title: OVW Formula No budget required Solicitation Category: N/A
Project Title: Cihan 3.19.24 Federal Award Amount \$199.00
Project Period: 10/31/22 - 1/15/25 UEI: QPN9Y8JGZ9PZ
Managing Office: OVW TIN: *****0000
DOJ Grant Manager: GrantManaReOVW jgitsint
Grant Award Administrator: _____
FAW Case ID: FAW-367183

Confirm/Assign Participants

Role	Assigned To	Name
Authorized Representative *	justgrants025.authorizedrep@gmail.com	Mark Lane
Grant Award Administrator *	justgrants025@gmail.com	Jennifer (GAA) Tyson
Financial Manager *	justgrants025.applicationsubmitter@gmail.com	Financial Manager ORG 25
Alternate Grant Award Administrator	justgrants025.grantawardadmin@gmail.com	AlternateGrant AwardAdmin
	justgrants025.authorizedrep@gmail.com	
	justgrants025.multipleroles@gmail.com	
	justgrants025-hyphenuser@gmail.com	
	justgrants025.altgrantawardadmin@gmail.com	

Cancel Save Submit

Case details
Last updated by James (Entity) Bond (7d ago)
Created by Agent(System-Queue-ServiceLevel.ProcessEvent) (2mo ago)

DOJ Grant Manager
[GrantManaReOVW jgitsint](#)

Phone
333-222-2211

Email
GrantManaReOVW@ojp.doj.test

Participants (7)

[Training Resources](#)
[Privacy Policy](#)



OJP & OVW Confirmation

Entity Administrator Task

The screenshot displays the JUSTgrants Justice Grants System interface. A modal dialog box titled "Confirm Authorized Representative" is centered on the screen. The dialog contains the following text: "The Authorized Representative being assigned to this Award will have the role to accept on behalf of the organization. Please confirm the individual being assigned has the authority to do so." Below the text is a blue "OK" button. The background interface shows a "Funded Award" page for award (15)OVW-22-GG-03431-STOP, awarded to "JGII Test Org25". The solicitation title is "OVW Formula No budget required" and the project title is "Cihan 3.19.24". The federal award amount is \$199.00. The interface also shows fields for "Financial Manager" and "Alternate Grant Award Administrator" with a dropdown menu open showing several email addresses. A "DOJ Grant Manager" section is visible on the right with contact information for GrantManaReOVW@ojp.doj.test.



COPS Confirmation

Entity Administrator Task

The screenshot displays the JUSTgrants Justice Grants System interface. The main page shows details for a 'Funded Award' (15JOVW-22-GG-03431-STOP) with a status of 'PENDING AWARD EXTERNAL ASSIGNEE'. The awarded entity is 'JGII Test Org25'. The solicitation title is 'OVW Formula No budget required' and the project title is 'Cihan 3.19.24'. The federal award amount is \$199.00.

A modal dialog titled 'Confirm Authorized Representative' is open, providing instructions on how to assign authorized representatives. The dialog text reads:

The authorized representatives are the officials serving as representatives of the legal recipient who will have final responsibility for all programmatic and financial decisions regarding an award.

For law enforcement agencies, the authorized officials are the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent). The law enforcement executive must be assigned the role of Authorized Representative 1 and the government executive must be assigned the role of Authorized Representative 2.

For non-law enforcement agencies (institutions of higher education, private organizations, etc.), the authorized officials are the programmatic officials (e.g., executive director, chief executive officer, or equivalent) and financial officials (e.g., chief financial officer, treasurer, or equivalent) who have the ultimate signatory authority to sign contracts on behalf of your organization. The programmatic official must be assigned the role of Authorized Representative 1 and the financial official must be assigned the role of Authorized Representative 2.

The dialog includes an 'OK' button. Below the dialog, the 'Financial Manager' field is populated with a dropdown menu showing several email addresses, including 'justgrants025.altgrantawardadmin@gmail.com'. The 'Alternate Grant Award Administrator' field is also visible. The 'DOJ Grant Manager' field is populated with 'GrantManaReOVW jgitsint'. The 'Phone' field is '333-222-2211' and the 'Email' field is 'GrantManaReOVW@ojp.doj.test'. There are 'Cancel', 'Save', and 'Submit' buttons at the bottom of the form.

Award Status Change

Entity Administrator Task

The screenshot displays the JUSTgrants Justice Grants System interface. A large green arrow points to the 'PENDING-AWARD ACCEPTANCE' status label. A second green arrow points to a green success message box that reads: 'Thank you! The next step in this case has been routed appropriately.'

JUSTgrants
JUSTICE GRANTS SYSTEM

Funded Award
(15JOVW-22-GK-03445-STOP) **PENDING-AWARD ACCEPTANCE**
Awarded Entity Legal Name (New JUSTgrants Test Stage Org26) (New IIGI Test Stage Org26)

Thank you! The next step in this case has been routed appropriately.

Solicitation Title: FY22 OVW Solicitation Solicitation Category: N/A
Project Title: CIHAN STAGE 3.25.24 Federal Award Amount \$1,000.00
Project Period: 10/1/22 - 12/31/24 UEI: RKV2V7M6FJ03
Managing Office: OVW TIN: 260000000
DOJ Grant Manager: GrantManaReOVW jgitsint
Grant Award Administrator: justgrants026.grantawardadmin.jgitsext
FAW Case ID: FAW-341277

FUNDED AWARD INITIAL SE... > ACTIVE > INITIATE CLOSE... > PROGRAMMATIC CLOSE... > FINANCIAL CLOSE... > UFMS HAND...

Funded Award Information

Award Package	Award Conditions	Award Details	Award Attachments	Performance Management	Funding Balance and Availability	Federal Financial Report (FFR)	Grant Award Modification (GAM)
---------------	------------------	---------------	-------------------	------------------------	----------------------------------	--------------------------------	--------------------------------

> Award Letter
> Award Information
> Project Information
> Financial Information

Case details
Last updated by JohnElectronicBusinessPoc Doe (1m ago)
Created by Agent(System-Queue-ServiceLevel.ProcessEvent) (2d ago)

DOJ Grant Manager
[GrantManaReOVW jgitsint](#)
Phone
999-000-1111
Email
GrantManaReOVW@ojp.doj.stg

Verify Assignments

Entity Administrator Task

Supplemental Award

JUSTgrants JUSTICE GRANTS SYSTEM

Welcome Serena Francesca Entity Administrator: Alak Dutta

Alerts (2)

My Worklist

2539 results

Case ID	Due Date	Case Type	Award	Solicitation Title	Office	Status
FAW-379383	---	Funded Award	15PSMA-24-GG-01699-AWAX	FY24 Adam Walsh Act	OJP-SMART	Pending-Award External Assignee
FAW-370828	---	Funded Award	15PBJA-24-GG-01632-AWAX	Test Jrm 3-29	OJP-BJA	Pending-Award External Assignee
FAWS-58223	---	SupplementalAward	15JOVW-24-GG-01667-STOP	FY24DiscretionaryTemplateNewDesign	OVW	Submitted
FAWS-58061	---	SupplementalAward	15JOVW-22-GG-03302-STOP	FY22 OVW Solicitation	OVW	Submitted
FAW-358546	---	Funded Award	15JCOPS-24-GG-01624-METH	FY24 COPS Template New Design	COPS	Submitted
FAW-354941	---	Funded Award	15PBJA-24-GG-01607-AWAX	FY24 Formula Template (New Redesign)	OJP-BJA	Pending-Award External Assignee
FAW-350650	---	Funded Award	15JCOPS-24-GG-01584-METH	Test Solicitation	COPS	Pending-Award External Assignee
FAW-350175	---	Funded Award	15PSMA-24-GG-01578-AWAX	FY24 INVITED TEMPLATE	OJP-SMART	Pending-Award External Assignee
FAWS-56868	---	SupplementalAward	15JOVW-22-GG-02971-STOP	FY22 OVW Solicitation	OVW	Submitted
FAW-341896	---	Funded Award	15PBJA-24-GG-01550-AWAX	Alak Testing Jag Local	OJP-BJA	Pending-Award External Assignee
FAW-341895	---	Funded Award	15PBJA-24-GG-01548-AWAX	Alak Testing Jag Local	OJP-BJA	Pending-Award External Assignee
FAWS-54401	---	SupplementalAward	15PBJS-20-GG-00771-AWAX	PROJECT: BJS Solicitation Sanity Testing	OJP-BJS	Submitted
FAW-322678	---	Funded Award	15JOVW-24-GG-00171-STOP	FY24FormulaNewDesign	OVW	Pending-Award External Assignee

Export List

Training Resources

Privacy Policy

Confirm Authorized Representative

Entity Administrator Task

Supplemental Award

JUSTgrants
JUSTICE GRANTS SYSTEM

Home
Entity Profile
Entity Users
Entity Documents
Applications
Awards
Monitoring
Federal Forms

IGII Test Org26 (FAW-336867)
SupplementalAward (15JOVW-24-GG-00222-STOP) Supplement 01 **PENDING-VERIFYAUTHORIZEREP**
Create Date: 25-Jan-2024

Verify And Confirm Authorize Representative

This case is currently assigned to the following Authorized Representative.

Name	Operator ID
justgrants026.authorizedrep.jgitsext	justgrants026.authorizedrep@gmail.com
Phone	Email
1231231234	justgrants026.authorizedrep@gmail.com

Do you want to re-assign new Authorize Representative ?

Yes No

Cancel Save Submit

Case details
Last updated by Pega Email Bot (2mo ago)
Created by Agent(System-Queue-ServiceLevel.ProcessEvent) (2mo ago)

Open assignments
[VerifyAndConfirmAuthorizeRep \(Accept / Decline Supplement Award\)](#) (Current)
JohnElectronicBusinessPoc Doe

Recent content (2)

- Initial Supplement 01 Package - 15j-...
Jan 25, 2024 2:00:26 PM
- DOJ Justice Grants System - Award-...
Jan 25, 2024 2:00:25 PM

Participants (2)

- JohnElectronicBusinessPoc Doe
Entity Administrator
- justgrants026.authorizedrep.jgitsext
Authorized Representative

INITIATE SUPPLEMENT AWARD > ACCEPT / DECLINE SUPPLEMENT AWARD > DECLINED AWARD > ASAP ACCOUNT > ACCEPTED AWARD

[Training Resources](#)
[Privacy Policy](#)
[Information](#)

Supplemental Award Status

Entity Administrator Task

Supplemental Award

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows a 'Supplement Award Package' (15JOVW-24-GG-00460-STOP) with a status of 'PENDING-AWARD ACCEPTANCE'. A green arrow points to this status. Below the title, a message reads: 'Thank you! The next step in this case has been routed appropriately.' A green arrow points to this message. The interface includes a navigation sidebar on the left with options like 'Entity Documents', 'Applications', 'Awards', 'Monitoring', and 'Federal Forms'. A progress bar at the top of the main content area shows steps: 'INITIATE SUPPLEMENT AWARD' (checked), 'ACCEPT / DECLINE SUPPLEMENT AWARD' (current), 'DECLINED AWARD', 'ASAP ACCOUNT', and 'ACCEPTED AWARD'. Below the progress bar is an 'Information' section with fields: 'ASAPAccountUpdateWithSupplementAward' (empty), 'FundedAwardAmount' (empty), 'ReAssignAuthRepYN' (N), and 'SupplementalFAWCaseID' (empty). On the right side, there are sections for 'Case details', 'Recent content (3)', and 'Participants (2)'. The 'Participants' list includes 'JohnElectronicBusinessPoc Doe' (Entity Administrator) and 'justgrants026.authorizedrep' (Authorized Representative).

New Authorized Representative

Entity Administrator Task

Supplemental Award

JUSTgrants
JUSTICE GRANTS SYSTEM

IGII Test Org26 (FAW-343277)

SupplementalAward (15PSMA-24-GG-00459-AWAX) Supplement 01 PENDING-VERIFYAUTHORIZERE

Create Date: 17-Apr-2024

Verify And Confirm Authorize Representative

This case is currently assigned to the following Authorized Representative.

Name	Operator ID
justgrants026.authorizedrep.jgitsext	justgrants026.authorizedrep@gmail.com

Phone	Email
1231231234	justgrants026.authorizedrep@gmail.com

Do you want to re-assign new Authorize Representative? *

Yes No

Assign To: (Choose User) [v]

- (Choose User)
- David Gaetani
- justgrants026.authorizedrep.jgitsext
- justgrants026.multipleroles.jgitsext
- jane Doe
- JohnElectronicBusinessPoc Doe

Cancel Save Submit

Case details

Last updated by
Pega Email Bot (30m ago)

Created by
Agent(System-Queue-ServiceLevel.ProcessEvent) (30m ago)

Open assignments

VerifyAndConfirmAuthorizeRep (Accept / Decline Supplement Award) (Current)
JohnElectronicBusinessPoc Doe

Recent content (2)

- Initial Supplement 01 Package - 15P... Apr 17, 2024 12:59:21 PM
- DOJ Justice Grants System - Award... Apr 17, 2024 12:59:20 PM

Participants (2)

- JohnElectronicBusinessPoc Doe Entity Administrator
- justgrants026.authorizedrep.jgitsext Authorized Representative

[Training Resources](#)
[Privacy Policy](#)

Confirm New Authorized Rep

Entity Administrator Task

Supplemental Award

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows a 'SupplementalAward' (15PSMA-24-GG-00459-AWAX) with a 'Supplement 01' status and a 'PENDING-VERIFYAUTHORIZEDREP' label. The 'Create Date' is 17-Apr-2024. A message states: 'This case is currently assigned to the following Authorized Representative.' Below this, a table lists the current representative's details:

Name	Operator ID
justgrants026.authorizedrep.jgitsex	justgrants026.authorizedrep@gmail.com
Phone	Email
1231231234	justgrants026.authorizedrep@gmail.com

A confirmation prompt asks: 'Do you want to re-assign new Authorize Representative?' with 'Yes' selected. Below this, an 'Assign To' dropdown menu is open, showing a list of potential representatives:

Name	Phone
justgrants026.authorizedrep.jgitsex	1231231234
User ID	Email
justgrants026.authorizedrep@gmail.com	justgrants026.authorizedrep@gmail.com

At the bottom, there are 'Cancel', 'Save', and 'Submit' buttons. A green arrow points to the 'Assign To' dropdown, and another green arrow points to the 'Submit' button. The right sidebar shows 'Created by' information, 'Open assignments', 'Recent content', and 'Participants'.

Change in Award Status

Entity Administrator Task

Supplemental Award

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows a 'Supplement Award Package' (15PSMA-24-GG-00459-AWAX) with a 'Supplement 01' status. A green arrow points to the 'PENDING-AWARD ACCEPTANCE' status label. Below the status, a message reads: 'Thank you! The next step in this case has been routed appropriately.' The interface includes a navigation sidebar on the left with options like 'Entity Documents', 'Applications', 'Awards', 'Monitoring', and 'Federal Forms'. A progress bar at the top of the main content area shows steps: 'INITIATE SUPPLEMENT AWARD' (checked), 'ACCEPT / DECLINE SUPPLEMENT AWARD' (current), 'DECLINED AWARD', 'ASAP ACCOUNT', and 'ACCEPTED AWARD'. An 'Information' section lists fields: 'ASAPAccountUpdateWithSupplementAward' (empty), 'FundedAwardAmount' (empty), 'ReAssignAuthRepYN' (Y), and 'SupplementalFAWCaseID' (empty). The right sidebar contains 'Case details', 'Recent content (3)', and 'Participants (2)'. A green arrow points to the left sidebar.

Award Acceptance:
Authorized Representative Actions

Authorized Rep Worklist

Authorized Representative Task

If you received a COPS award, both your first and SECOND authorized representatives need to complete this task.

Welcome justgrants025.authorizedrep jgitsxt

Entity Administrator: JohnElectronicBusinessPoc.Doe

Alerts (0)
No data to display

My Worklist

18 results

Case ID	Due Date	Case Type	Award	Solicitation Title	Office	Status
FAWS-55384	--	Supplement Award Package	15JOVV-24-GG-01034	FY24FormulaNewDesign	OVV	Pending-Award Acceptance
FAWS-55383	--	Supplement Award Package	15JOVV-24-GG-01033	FY24FormulaNewDesign	OVV	Pending-Award Acceptance
FAWS-55381	--	Supplement Award Package	15PSMA-24-GG-01031-AWAX	FY24 Formula Template (New Redesign)	OJP-SMART	Pending-Award Acceptance
FAWS-55376	--	Supplement Award Package	15JOVV-24-GG-01029	FY24FormulaNewDesign	OVV	Pending-Award Acceptance
FAWS-55375	--	Supplement Award Package	15PSMA-24-GG-01030-AWAX	FY24 Formula Template (New Redesign)	OJP-SMART	Pending-Award Acceptance
FAWS-55374	--	Supplement Award Package	15JOVV-24-GG-01028	FY24FormulaNewDesign	OVV	Pending-Award Acceptance
FAWS-55372	--	Supplement Award Package	15PSMA-24-GG-01027-AWAX	FY24 Formula Template (New Redesign)	OJP-SMART	Pending-Award Acceptance
FAWS-55293	--	Supplement Award Package	15PSMA-25-GK-0055-AWAX	DY 040824 OJP WBB with CONDITIONAL CLEARANCE INITIAL	OJP-SMART	Pending-Award Acceptance
FAWS-55290	--	Supplement Award Package	15PSMA-25-GK-0058-CAPL	DY 040824 OJP WBB with CONDITIONAL CLEARANCE INITIAL	OJP-SMART	Pending-Award Acceptance
FAWS-55288	--	Supplement Award Package	15JOVV-25-GK-0050-STOP	DY040924 OVW WBB INITIAL	OVV	Pending-Award Acceptance
FAWL-336450	--	Funded Award	15JOVV-23-GG-03303-STOP	OVW Fiscal Year 2023	OVV	Pending-Award Acceptance
FAW-336449	--	Funded Award	15JOVV-24-GG-00214-STOP	FY24DiscretionaryTemplateNewDesign	OVV	Pending-Award Acceptance
FAWS-53270	--	Supplement Award Package	15JOVV-22-GG-03293-STOP	FY22 OVW Solicitation	OVV	Pending-Award Acceptance
FAWS-53267	--	Supplement Award Package	15JOVV-23-GG-03238-STOP	OVW Fiscal Year 2023	OVV	Pending-Award Acceptance
FAWS-53266	--	Supplement Award Package	15JOVV-23-GG-03239-STOP	OVW Fiscal Year 2023	OVV	Pending-Award Acceptance
FAWS-53254	--	Supplement Award Package	15JOVV-23-GG-03236-STOP	OVW Fiscal Year 2023	OVV	Pending-Award Acceptance
FAWS-53253	--	Supplement Award Package	15JOVV-23-GG-03236-STOP	OVW Fiscal Year 2023	OVV	Pending-Award Acceptance

Training Resources
Privacy Policy



Review Award Details

Authorized Representative Task

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows details for a "Funded Award" (ID: 15JOVW-23-GG-03303-STOP) in a "PENDING AWARD ACCEPTANCE" state. The awarded entity is "JJGII Test Org25".

Solicitation Title:	OVW Fiscal Year 2023	Solicitation Category:	NIA
Project Title:	Dunya DRG 24	Federal Award Amount:	\$106.73
Project Period:	10/31/22 - 1/15/25	UEI:	QPN9YBJGZ9PZ
Managing Office:	OVW	TIN:	*****0000
DOJ Grant Manager:	GrantManaReOVW jgtsint		
Grant Award Administrator:	justgrants025.grantawardadmin.jgtsint		
FAW Case ID:	FAW-336450		

An "Approval" modal is open, titled "Award Package Acceptance". It contains a list of expandable items: Award Letter, Award Information, Project Information, Financial Information, Other Award Documents, Award Conditions, and Award Acceptance. A large green arrow points to this list. Below the list is a "Cancel" button. To the right of the modal, another large green arrow points towards the "Accept" button in the "Decline" / "Accept" pair.

At the bottom of the main content area, a progress bar shows the award lifecycle stages: FUNDED AWARD INITIAL SETUP, ACTIVE, INITIATE CLOSEOUT, PROGRAMMATIC CLOSEOUT, FINANCIAL CLOSEOUT, and UMIS HANDOFF. The "ACTIVE" stage is currently selected.

The right sidebar contains "Case details" (last updated by Queue processor, created by AgentSystem-Queue-ServiceLevel.ProcessEvent) and "Participants (7)", including the DOJ Grant Manager (GrantManaReOVW jgtsint) and Grant Award Administrator (justgrants025.grantawardadmin.jgtsint).

Footer links include "Trainee Resources" and "Privacy Policy".

Award Letter

Authorized Representative Task

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Funded Award
[15]OVW-23-GG-03303-STOP **PENDING AWARD ACCEPTANCE**
Awarded Entity Legal Name: (JGII Test Org25) Doing Business As: (JGII Test Org25)

Solicitation Title: OVW Fiscal Year 2023
Project Title: Dunya ORG 24
Project Period: 10/31/22 - 1/15/25
Managing Office: OVW
DOJ Grant Manager: GrantManaReOVW jgtsint
Grant Award Administrator: justgrants025.grantawardadmin jgtsint
FAW Case ID: FAW-336450

Solicitation Category: N/A
Federal Award Amount: \$106.73
UEI: QPN9Y8G29PZ
TIN: *****0000

Approval

Award Package Acceptance

Award Letter

January 22, 2024

Dear justgrants025.authorizedrep jgtsint,

On behalf of - Acting Attorney General Monty Wilkinson -, it is my pleasure to inform you the Office on Violence Against Women (OVW) has approved the application submitted by JGII Test Org25 for an award under the funding opportunity entitled 2023 OVW Fiscal Year 2023. The approved award amount is \$106.73.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COP's Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OVW, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Mainul Islam
Contractor

[Trainee Resources](#)
[Privacy Policy](#)

Case details
Last updated by
Queue processor(pzStandardProcessor.ResaveWorkObjec (2mo ago)
Created by
Agent(System-Queue-ServiceLevel.ProcessEvent) (4mo ago)

DOJ Grant Manager
[GrantManaReOVW jgtsint](#)
Phone
999-000-1111
Email
[GrantManaReOVW@ojv.doi.ste](#)

Participants (7)

- justgrants025.grantawardadmin jgtsint Grant Award Administrator
- JohnElectronicBusinessPoc Doe Entity Administrator
- GrantManaReOVW jgtsint GrantManager

Award Information

Authorized Representative Task

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area is titled "Funded Award" and shows details for award number 15J0VW-23-GG-03303-STOP, which is in a "PENDING AWARD ACCEPTANCE" status. The awarded entity is "JGII Test Org25".

Recipient Information

Recipient Name JGII Test Org25	
UEI QPN9Y8JGZ9PZ	
Street 1 111 Street Rd	Street 2 --
City Washington	State/U.S. Territory District of Columbia
Zip/Postal Code 602	Country United States
County/Parish --	Province --

Award Details

Federal Award Date 1/22/24	Award Type Initial
Award Number 15J0VW-23-GG-03303-STOP	Supplement Number 00
Federal Award Amount \$106.73	Funding Instrument Type Grant

Assistance Listing Number	Assistance Listings Program Title
16.839	STOP School Violence

Statutory Authority
34 U.S.C. 12511

At the bottom of the page, there is a checkbox with the text "I have read and understand the information presented in this section of the Federal Award Instrument." A green arrow points to this checkbox.

Participants (7)

- justgrants025.grantawardadmin | jgtsint | Grant Award Administrator
- JohnElectronicBusinessPoc Doe | jgtsint | Entity Administrator
- GrantManaReOWW | jgtsint | GrantManager
- justgrants025.financialmanager | jgtsint | Financial Manager
- justgrants025.authorizedrep | jgtsint | Authorize Representative



Project Information

Authorized Representative Task

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(15)OYW-23-GG-03303-STOP **PENDING AWARD ACCEPTANCE**
Awarded Entity Legal Name: (JGII Test Org25) Doing Business As: (JGII Test Org25)

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project information, Financial information, and Award Conditions.

Solicitation Title 2023 OYW Fiscal Year 2023	Awarding Agency OWW
Application Number GRANT1-283e-4833-9cbf-aca939824988	

Grant Manager Name	Phone Number	E-mail Address
GrantManReOWW jgtsint	952-000-1111	GrantManReOWW@ojp.doj.stg

Project Title Dunya ORG 24	
Performance Period Start Date 10/31/2022	Performance Period End Date 01/15/2025
Budget Period Start Date 10/31/2022	Budget Period End Date 01/15/2025

Project Description

I have read and understand the information presented in this section of the Federal Award Instrument.

Financial Information
Other Award Documents
Award Conditions
Award Acceptance

[Training Resources](#)
[Privacy Policy](#)

Declaration and Certification to the U.S. Department of Justice as to Acceptance

Financial Information & Other Award Documents

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Funded Award
[15]OVW-23-GG-03303-STOP **PENDING AWARD ACCEPTANCE**
Awarded Entity Legal Name: [JGII Test Org25] Doing Business As: [JGII Test Org25]

Project Information
Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Instrument, Project Information, Financial Information, and Award Conditions.

The recipient budget is currently under review.

I have read and understand the information presented in this section of the Federal Award Instrument.

Other Award Documents
No other award documents have been added.

Award Conditions
Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance
By checking the declaration and certification box below, I—

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the Federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Contractor	Mainul Islam	1/22/24 3:48 PM

[Training Resources](#)
[Privacy Policy](#)

Award Conditions

Authorized Representative Task

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area is titled "Funded Award" and shows details for award (15)OVW-23-GG-03303-STOP, which is in a "PENDING AWARD ACCEPTANCE" status. The awarded entity is "JGII Test Org25".

The "Approval" section is expanded to show "Award Package Acceptance". Under this, the "Award Conditions" section is highlighted with a green box. It contains the following text:

41
Compliance with statutory and regulatory requirements

The recipient agrees to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

42
GSCSG

I have read and understand the information presented in this section of the Federal Award Instrument.

A large green arrow points to the checkbox, indicating the task of accepting the award conditions.

The right sidebar contains "Case details" (last updated by Queue processor), "DOJ Grant Manager" contact information (GrantManaReOVW@ojv.doi.gte), and a list of "Participants (7)" including Grant Award Administrator, Entity Administrator, Grant Manager, Financial Manager, and Authorize Representative.



Declaration & Certification

Authorized Representative Task

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Awarded Entity Legal Name (JGII Test Org25) Doing Business As: (JGII Test Org25)

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval		
Title of Approving Official	Name of Approving Official	Signed Date And Time
Contractor	Mainul Islam	1/22/24 3:48 PM

Authorized Representative

Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official
Director IT

Name of Authorized Entity Official
justgrants025.authorizedrep.jgtext

Signed Date And Time
6/14/2024 2:51 PM

Cancel

Decline Accept



Accept Award

Authorized Representative Task

The screenshot displays the JUSTgrants system interface. On the left is a navigation menu with options: Home, Entity Profile, Entity Users, Entity Documents, Applications, Awards, Monitoring, and Federal Forms. The main content area is titled 'Funded Award' and shows details for award [15]DWW-23-GG-03303-STOP. A 'PENDING-AWARD ACCEPTANCE' status is visible. The 'Award Acceptance' section contains a 'Declaration and Certification to the U.S. Department of Justice as to Acceptance' with instructions and a checklist. The checklist includes 'Agency Approval' (with fields for Title of Approving Official, Name of Approving Official, and Contractor), 'Authorized Representative' (with a checked 'Declaration and Certification' box), and 'Entity Acceptance' (with fields for Title of Authorized Entity Official, Name of Authorized Entity Official, and Signed Date And Time). A modal dialog box titled 'Confirm award acceptance' is overlaid on the screen, containing the text: 'This action will accept this award on behalf of your organization. Please confirm that the Authorized Representative(s) listed on the acceptance page has the authority to accept the Declaration and Certification above, and you would like to proceed with this action.' The dialog has 'Cancel' and 'Confirm' buttons. A large green arrow points to the 'Confirm' button. At the bottom of the main page, there are 'Cancel', 'Decline', and 'Accept' buttons. The bottom left corner has links for 'Trainee Resources' and 'Privacy Policy'.



Return to Worklist

Authorized Representative Task

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Active Funded Award

[15]OVW-23-GG-03303-STOP **PENDING ACCOUNT CREATION**

Awarded Entity Legal Name: (JGII Test Org25) Doing Business As: [REDACTED]

Thank you! The next step in this case has been routed appropriately.

Solicitation Title:	OVW Fiscal Year 2023	Solicitation Category:	NIA
Project Title:	Dunya ORG 24	Federal Award Amount:	\$106.73
Project Period:	10/31/22 - 1/15/25	UEI:	QPN9V8GZ9PZ
Managing Office:	OVW	TIN:	*****0000
DOJ Grant Manager:	GrantManaReOVW.jgtsint		
Grant Award Administrator:	justgrants025.grantawardadmin.jgtsint		
FAW Case ID:	FAW-336450		

Progress: FUNDED AWARD INITIAL SETUP > **ACTIVE** > INITIATE CLOSOUT > PROGRAMMATIC CLOSOUT > FINANCIAL CLOSOUT > UFRS HANDOFF

Funded Award Information

Award Package	Award Conditions	Award Details	Award Attachments	Performance Management	Funding Balance and Availability	Federal Financial Report (FFR)	Grant Award Modification (GAM)
> Award Letter > Award Information > Project Information > Financial Information > Other Award Documents > Award Conditions > Award Acceptance							

Case details

Last updated by justgrants025.authorizedrep.jgtsint (1m ago)
Created by AgentSystem-Queue-ServiceLevel.ProcessEvent (4mo ago)

DOJ Grant Manager
GrantManaReOVW.jgtsint
Phone: 999.000.1111
Email: GrantManaReOVW@jcu.doj.ste

Participants (7)

- justgrants025.grantawardadmin.jgtsint - Grant Award Administrator
- JohnElectronicBusinessPoc.Doe - Entity Administrator
- GrantManaReOVW.jgtsint - Grant Manager
- justgrants025.financialmanager

Training Resources

https://stage-clone-grants.epl.usdoj.gov/ovw/PPA/uf/app/ufTS/3yDf8w...jgtsint/1ABTHREAD1?yActivity=FinalAssignment&confName=zyWwKPage&primaryPageName=zyWwKPage&transactionId=89199967155c33e7edbaa84911&panelID=4E800AC78310E500AA40381C3833840#



Decline Award

Authorized Representative Task

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[15]DWW-23-GG-03303-STOP **PENDING-AWARD ACCEPTANCE**
Awarded Entity Legal Name: (JGII Test, Org25) Doing Business As: (JGII Test, Org25)

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance
By checking the declaration and certification box below, I—

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, and to the best of my knowledge and belief of the applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the submission of this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that any materially false, fictitious, or fraudulent information is prohibited under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273, and also may be prohibited under 3730 and/or §§ 3801-3812) or otherwise.

Agency Approval
Title of Approving Official: _____ Name of Approving Official: _____
Contractor: _____

Authorized Representative
 Declaration and Certification

Entity Acceptance
Title of Authorized Entity Official: _____
Director IT: _____
Name of Authorized Entity Official: justgrants025.authorizedrep.jgibttext
Signed Date And Time: 6/14/2024 2:51 PM

Please provide a justification for declining this award.
Value cannot be blank

Drag and drop files here
OR
Select files(s)

Cancel Submit

Decline Accept



Status Codes

Throughout this process, JustGrants will display several different status codes

Pending-Award External Assignee	Indicates EA needs to confirm or assign the FM, GAA, and/or AR.
Pending-Award Acceptance	EA made all needed assignments; the funded award is now routed to the assigned AR to accept the award.
Pending-ASAP Enrollment	Indicates your entity is a new user with ASAP as a recipient of DOJ funds and your entity must enroll in ASAP.
Pending-Account Creation	AR accepted award; triggers a notice to ASAP for award account creation where grant funds are deposited so grantee can make payment requests.
Pending-Active	Indicates technical aspects are completed. <i>This does not mean activities can begin.</i>

ASAP

(Automated Standard Application for Payments)



ASAP Resources

You can visit <https://justicegrants.usdoj.gov/resources/asap> for more information on ASAP-related trainings and resources.

ASAP Enrollment Checklist



The Automated Standard Application for Payments (ASAP) is an electronic system used to quickly and securely transfer money to recipient organizations, including Department of Justice funding award recipients. Use this checklist if your entity is a first-time ASAP user.



Federal agencies start the enrollment process by entering critical entity data, then entities (recipient organizations) follow these steps to set up their ASAP access.

Step 1: Receive Enrollment Email
For initial enrollment, your organization's Electronic Business Point of Contact (E-Biz POC) in the System for Award Management (SAM.gov) is considered your ASAP initial POC. They will receive an email from CAIAAdmin@fiscal.treasury.gov with ASAP enrollment and login instructions. (CAIA is the Common Approach to Identity Assurance used by the Department of the Treasury's Bureau of the Fiscal Service.)
NOTE: This process must be completed within 45 days, starting with the date the email is sent to the ASAP initial POC. Otherwise, the process will need to be restarted.

Step 2: Enroll in ASAP
The ASAP initial POC must—

- create an ID.me account and validate their identity. (Use the link on the ASAP.gov home page.)
- log in to ASAP.gov using their ID.me login credentials. Accept the ASAP.gov terms of use.
- select the notification link on the ASAP homepage.

NOTE: After the ID.me account registration process is complete, Department of the Treasury staff manually review every pending ASAP.gov role assignment request. Once Treasury staff complete their review process, the ASAP initial POC will receive an email from the ASAP.gov system indicating their access is approved and ready for use. This approval process can take several business days.



Updated August 2024

Contact Details for ASAP System Questions	
COPS and OJP award recipients	<p>Ask.OCFO@usdoj.gov</p> <p><i>Or</i></p> <p>(800) 458-0786</p>
OVW recipients	<p>ovw.gfmd@usdoj.gov</p> <p><i>Or</i></p> <p>(888) 514-8556</p>

The background is a vibrant blue with a complex, abstract pattern. It features a series of concentric, wavy lines that create a sense of depth and movement, reminiscent of a topographical map or a digital data visualization. Scattered throughout the scene are numerous small, white diamond-shaped particles, some of which appear to be in motion, adding a dynamic and futuristic feel to the overall composition.

JustGrants Basics

Important Notes

Your Entity Administrator (EA) is the only person who can add and update users, roles, and assignments.

Once a new user is added by the EA, they must login into JustGrants to become “active” before they can be assigned to an award.

Your EA will be listed in the “Entity Users” section of your entity profile.

Details about updating your EA are available in the Entity Management resources.

Entity Management resources can be found at:
<https://justicegrants.usdoj.gov/training-entity-management>

New User Onboarding



Entity User Invitation



THE UNITED STATES
DEPARTMENT of JUSTICE

Training Team (diamd.testuser+trainingteam@gmail.com).

You are receiving this email because you were invited by Training Team Test Entity to create a user profile in the corresponding Department of Justice (DOJ) System(s). Users must access Department of Justice (DOJ) System(s) through DOJ's secure user management system, the Digital Identity and Access Management Directory (DIAMD).

Take the following two steps within 72 hours of receipt of this email to set up and access your account:

1. [Set your password](#)
2. [Log in to JustGrants](#)

Once you have logged in, you will see your profile associated to the following entity:

Entity ID: UEI:TRAINING1234

Entity Name: Training Team Test Entity

As the Entity Administrator (EA) you are the only user role that can invite or re-invite anyone to work on your entity's behalf. You will be the point of contact for your entity users if they need —

- to be re-invited due to a disabled account.
- different user roles.
- to be assigned or re-assigned to specific applications or award assignments.

JustGrants System Resources:

For more information about using JustGrants, visit the [Training and Resource site](#).

If you need technical support with JustGrants:

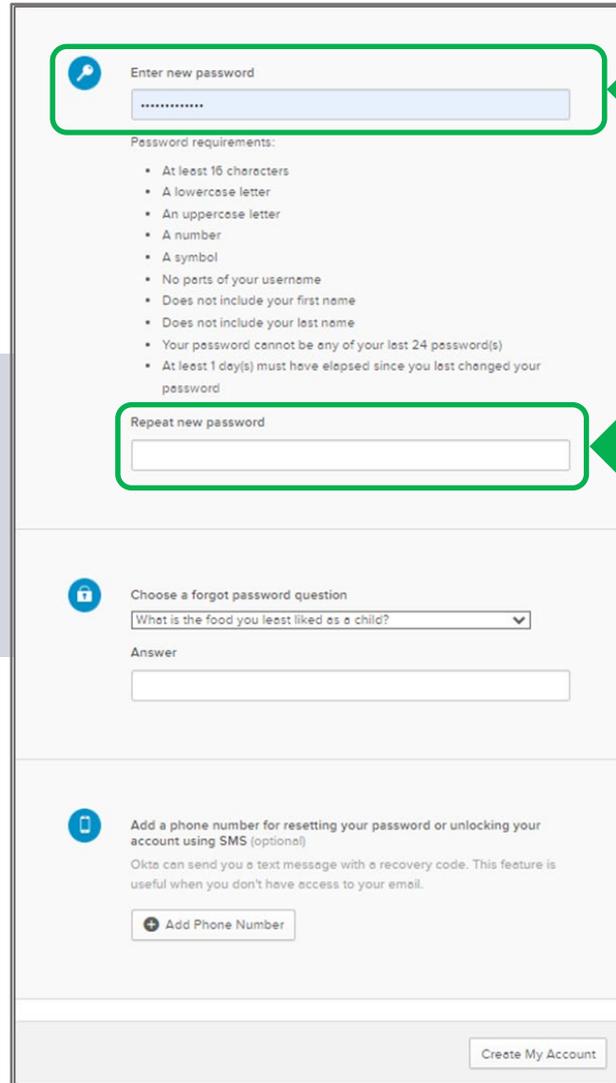
- COPS Office and OJP applicants and award recipients should contact JustGrants.Support@usdoj.gov or 833-872-5175.
- OVW applicants and award recipients should contact OVW.JustGrantsSupport@usdoj.gov or 866-655-4482.

Equal Employment Opportunity Program (EEO) System Resources:

If you need assistance with Equal Employment Opportunity Program (EEO), please contact EEO Support at EEOPITSupport@usdoj.gov or 202-307-0627.

This is an automatically generated email. Please do not reply to this email.

Create Account: *New Password*



Enter new password

.....

Password requirements:

- At least 16 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 24 password(s)
- At least 1 day(s) must have elapsed since you last changed your password

Repeat new password

.....

Choose a forgot password question

What is the food you least liked as a child?

Answer

.....

Add a phone number for resetting your password or unlocking your account using SMS (optional)

Okta can send you a text message with a recovery code. This feature is useful when you don't have access to your email.

+ Add Phone Number

Create My Account



Create Account: *Forgot Password Question*

The screenshot shows a form with two main sections. The first section, titled "Choose a forgot password question", contains a dropdown menu with the selected option "What is the food you least liked as a child?" and an "Answer" text input field. The second section, titled "Add a phone number for resetting your password or unlocking your account using SMS (optional)", includes a sub-header "Okta can send you a text message with a recovery code. This feature is useful when you don't have access to your email." and a button labeled "+ Add Phone Number". A "Create My Account" button is located at the bottom right of the form. Two green arrows are overlaid on the image: one points to the dropdown menu in the first section, and the other points to the "+ Add Phone Number" button in the second section.

Choose a forgot password question
What is the food you least liked as a child? ▾
Answer

Add a phone number for resetting your password or unlocking your account using SMS (optional)
Okta can send you a text message with a recovery code. This feature is useful when you don't have access to your email.

+ Add Phone Number

Create My Account



Create Account: *Phone Number Entry*

Forgot Password Text Message ×

Enter the phone number you'll use to receive codes via text message, then click Send Code to verify that it works.

Country/Region ▼
Select the country/region where your phone is registered.

Phone number
Enter your number the way you normally dial it. Do not add your [country code prefix](#).





Two-step Verification

Create Account: *Code Entry*

Forgot Password Text Message ×

Check your phone for the passcode and enter it below. Your message should arrive in less than a minute.

Enter code 





Two-step Verification

Create Account: *Verification*

Forgot Password Text Message ×

Haven't received a code? [Send again.](#)

Enter code



Phone number successfully verified!
Click Done to finish setup.



Create Account: *Create Account*

Enter new password

Password requirements:

- At least 16 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be any of your last 24 password(s)
- At least 1 day(s) must have elapsed since you last changed your password

Repeat new password

Choose a forgot password question

What is the food you least liked as a child? ▾

Answer

Add a phone number for resetting your password or unlocking your account using SMS (optional)

Okta can send you a text message with a recovery code. This feature is useful when you don't have access to your email.

Number successfully verified!

Create My Account



Update User Profile

🔔 ? 🛑

- Home
- Entity Profile
- Entity Users
- Entity Documents
- Applications
- Monitoring
- Federal Forms
- Training Resources

Privacy Policy

User Details

Prefix Name Mr.	First Name justgrants028.applicationssubmitter	Middle Name
Last Name jgltsext	Suffix Name Select...	Title * test
Street1 * 1234 moyer st	Street2	Zip Code/Postal * 22102
City * molean	State/U.S. Territory * Virginia	Province
Country * United States	County/Parish	Telephone Extension
Preferred Phone * <input checked="" type="radio"/> Business Phone <input type="radio"/> Mobile Phone	Business Phone Number * 1231231234	Email justgrants028.applicationssubmitter@gmail.com
Mobile Phone Number * 3213214321	Fax Number	

Assigned Role(s)
ApplicationSubmitter

Cancel Submit

Reset Password/Unlock Account

The following steps will help reset your DIAMD password or if you lost access to your account.

If your email address changed since setting up your DIAMD login or you need further technical assistance with JustGrants contact the JustGrants Support Desk:

JustGrants.Support@usdoj.gov or
(833) 872 - 5175





Reset Password

 THE UNITED STATES
DEPARTMENT OF JUSTICE

Sign In

Email Address

Remember me

Next

[Need help signing in?](#)



Forgot Password



THE UNITED STATES
DEPARTMENT of JUSTICE

Sign In

Email Address

Remember me

Next

Need help signing in?

[Forgot Password?](#)

[Unlock account?](#)

-





Unlock Account



THE UNITED STATES
DEPARTMENT of JUSTICE

Sign In

Email Address

Remember me

Next

Need help signing in?

Forgot Password?

Unlock account?

-





Enter Email



THE UNITED STATES
DEPARTMENT of JUSTICE

Reset Password

Email or Username

SMS can only be used if a mobile phone number has been configured.

[Reset via SMS](#)

[Reset via Email](#)

[Back to sign in](#)





Sign In



THE UNITED STATES
DEPARTMENT OF JUSTICE

Email sent!

Email has been sent to test@test.gov with instructions on resetting your password.

[Back to sign in](#)

Section: JustGrants Basics

Navigating JustGrants





Navigating JustGrants

JUSTgrants
JUSTICE GRANTS SYSTEM

Welcome justgrants025.authorizedrep jgitsext

Entity Administrator: JohnElectronicBusinessPoc Doe

Alerts (0)
No data to display

My Worklist

1 results

Case ID	Due Date	Case Type	Award	Solicitation Title	Office	Status
A-242228	02/22/2022	Grant Package	--	--	--	Error: Work Open

[Training Resources](#)
[Privacy Policy](#)



Navigating JustGrants

JUSTgrants
JUSTICE GRANTS SYSTEM

Home

- Entity Profile
- Entity Users
- Entity Documents
- Applications
- Awards
- Monitoring
- Federal Forms

Welcome justgrants025.authorizedrep jgitsext

Entity Administrator: JohnElectronicBusinessPoc Doe

Alerts (0)
No data to display

My Worklist

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Case ID	Due Date	Case Type	Award	Solicitation Title	Office	Status
A-242228	02/22/2022	Grant Package		--	--	Error: Work Open

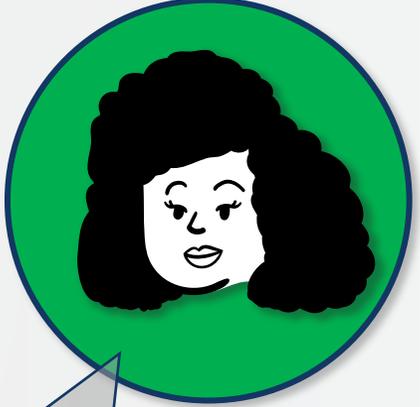
[Export List](#)

[Training Resources](#)
[Privacy Policy](#)

Quick Q & A



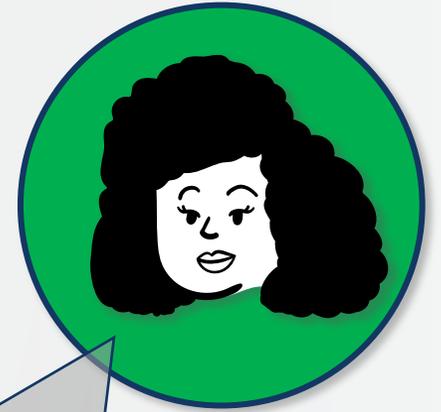
What happens if the Authorized Representative changes between the time of application submission and award receipt?



The Entity Administrator (EA) will need to update the Authorized Representative in JustGrants.

The EA will need to either invite the new Authorized Rep to join JustGrants as the signing authority for the organization or add the role of Authorized Rep to an existing user's profile.

Quick Q & A



What happens if the Authorized Representative doesn't see an application in their worklist?



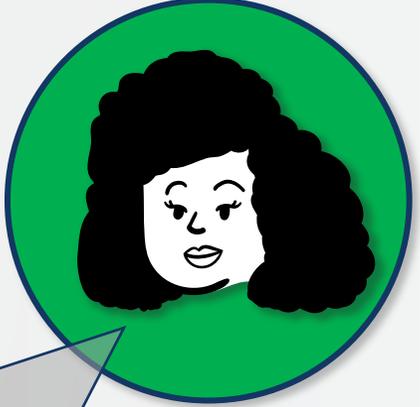
Check with your Entity Administrator to make sure they have assigned all users to the award.

The Entity Administrator must assign the application to them by completing the GAA/FM/AR assignments.

Quick Q & A



How can I tell if a budget has been approved?



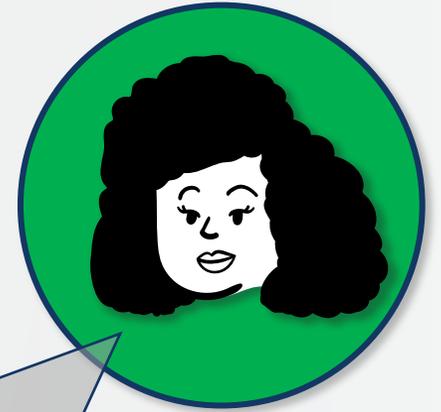
In the Financial Information section of the Award Package, there will be a notice that indicates the budget is under review or is approved.

Navigate to the Award Details tab and scroll to the Project Budget Summary. A green banner will indicate if a Final Budget Clearance was issued.

Quick Q & A



We accepted our award. Can we start spending the funds?



This will depend on whether there are remaining conditions that need to be resolved.

If you have questions, should contact your DOJ Grant Manager that is listed in the Funded Award screen.

Today's Training Topics



In this video we covered:

The process for award acceptance

The process for supplemental award acceptance

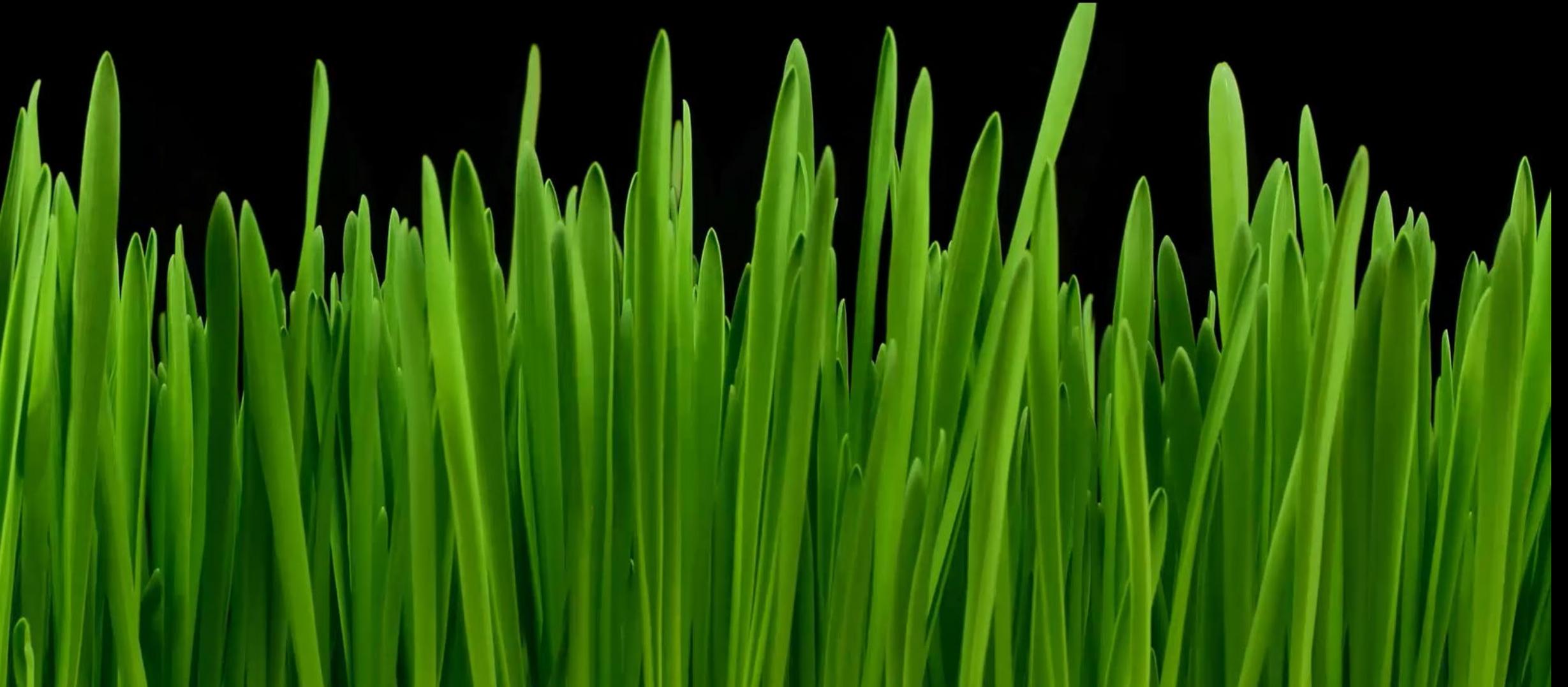
Details on Automated Standard Application for Payments (ASAP)

How to create a user profile in JustGrants

How to reset password or unlock your account

The JustGrants resources available to you

Resources



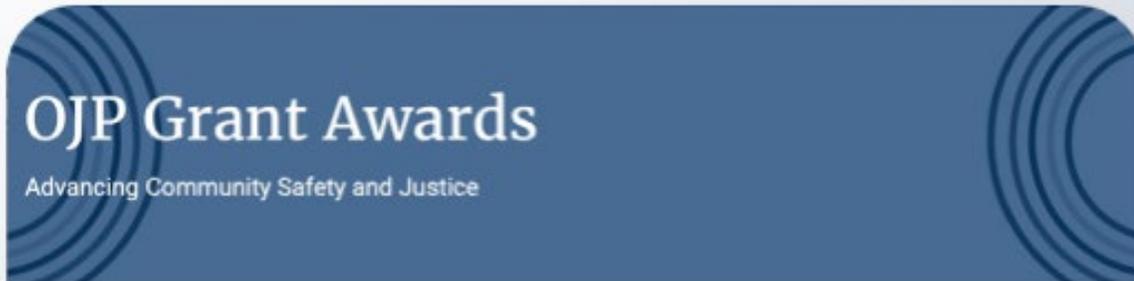
Justice Grants

**The Justice
Grants Website**
has much more
information about
JustGrants

<https://justicegrants.usdoj.gov>

- **Printing an Award Package**
- **Award Acceptance Training and Reference Materials**
- **ASAP Enrollment Checklist**
- **Grantee Acceptance Job Aid Reference Guide**
- **SAM.gov Resource Links**

Finding DOJ Award Information



- [Searchable Map of Awards Since FY 21](#)
- [Awards Since FY 21 by Award](#)
- [Introduction to OJP's New Grant Awards Site](#)
- [Media Engagement Toolkit](#)
- [Grantee Stories](#)



OJP Grant Award Microsite

<https://www.ojp.gov/funding/ojpgrantawards>

OVW Grant Awards

<https://www.justice.gov/ovw/awards>

COPS Office Awards

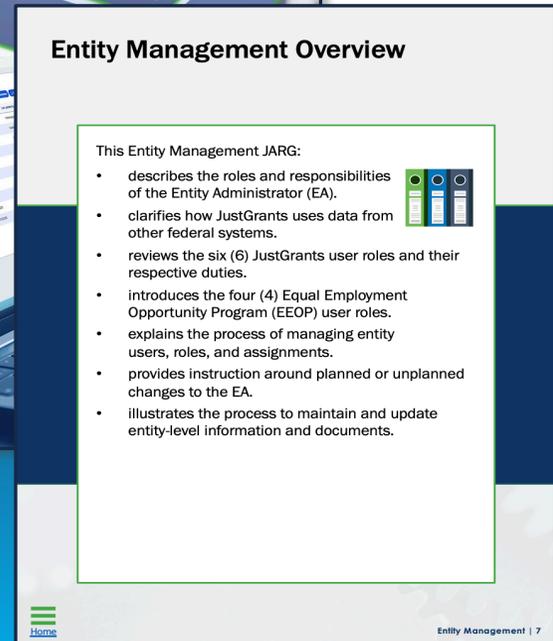
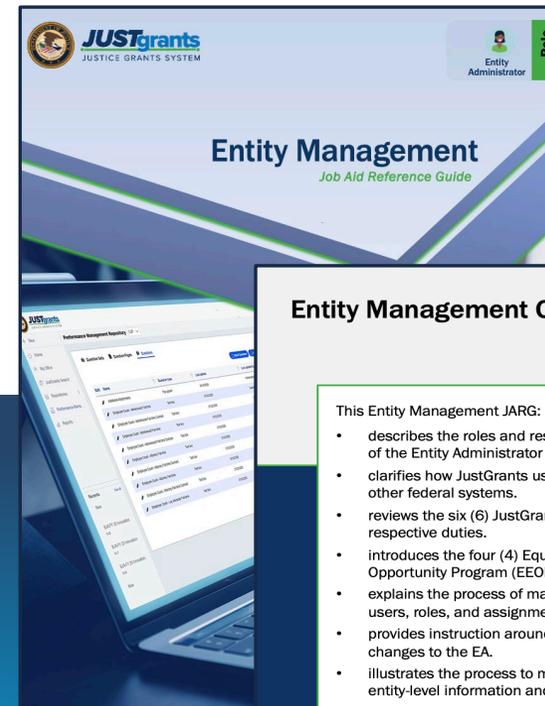
<https://cops.usdoj.gov/grants>

JustGrants Training Resources

Organized by Topics



Job Aid Reference Guides





JustGrants *Technical Support*

Applicants and award recipients that need technical support should contact:

Contact Information

COPS and OJP

JustGrants.Support@usdoj.gov

Or

(833) 872-5175

*Monday – Friday: 7:00 AM and 9:00 PM ET
Weekends & Federal holidays: 9:00 AM to 5:00 PM ET*

OVW

Monday – Friday: 7:00 AM and 5:00 PM ET