Date of circulation: May 24, 2022

Subject: Prepare to Apply for DOJ Grant Funding

NEWS AND UPDATES



This e-newsletter provides updates, information and resources to assist DOJ award applicants, recipients and other stakeholders in using JustGrants, DOJ's grants management system, and ASAP, the U.S. Department of the Treasury's payment management system.



APPLYING FOR DOJ FUNDING TIP SERIES

Are You Ready to Apply?

Submitting an application for funding with the Department of Justice (DOJ) is a two-part process. The first step in applying is to complete and submit the Application for Federal Assistance (SF-424) and Disclosure of Lobbying Activities (SF-LLL) forms in Grants.gov. Following this action, application information will be transmitted to DOJ's grants management system, JustGrants, where applicants will need to complete the remaining sections of their application.

The <u>DOJ Application Submission Checklist</u> is an important resource for applicants, providing step-by-step instructions for submitting an application in JustGrants. This includes everything from confirming an entity's registration in SAM.gov to searching for a funding opportunity and certifying a completed application.

Specifically, the checklist outlines how to —

- prepare to apply;
- apply in Grants.gov;
- onboard a new organization in JustGrants;
- complete an application in JustGrants; and
- review, certify and submit an application.

Review the <u>DOJ Application Submission Checklist</u> today to learn more about the application submission process.

Call to action: View the Checklist

Do you know someone else who could use this information? They can subscribe to email updates regarding JustGrants at

https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic_id=USDOJOJP_586.

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