

Date of circulation: August 15, 2023

Subject: IMPORTANT: Upcoming Changes Impacting Access to ASAP

# NEWS AND UPDATES



**JUSTgrants**  
JUSTICE GRANTS SYSTEM

*This e-newsletter provides updates, information, and resources to assist DOJ award applicants, recipients, and other stakeholders in using JustGrants, DOJ's grants management system, and ASAP, the U.S. Department of the Treasury's payment management system.*



## ANNOUNCEMENTS

### **Second Notice: Updated Process To Access ASAP**

The U.S. Department of Treasury's Automated Standard Application for Payments (ASAP) is an electronic system that federal agencies, including the Department of Justice (DOJ), use to quickly and securely transfer money. All DOJ grantees must remain up to date with ASAP requirements to receive federal funds.

To improve security, the Treasury Department is changing its ASAP log in process.

**DOJ grant recipients with an established user account in ASAP must register and enable multi-factor authentication with [ID.me](#) no later than September 15, 2023.**

After September 15, grantees will not be able to log in to ASAP.gov until they successfully register for multi-factor authentication with [ID.me](#).

### **Training and Resources**

Questions? Review the [ID.me Guide](#) and attend one of the upcoming [ASAP.gov: How To Add Multi-factor Authentication To Your Login](#) training webinars:

- [August 16, 2:00–4:00 p.m. ET](#)
- [August 30, 2:00–4:00 p.m. ET](#)

You can read more about the multi-factor authentication required for ASAP on the [Registering and Enabling Multi-factor Authentication](#) page of the Treasury Department's website.

Go to the [ID.me Help Center](#) to troubleshoot by topic during the ID.me enrollment process.

For general questions related to ASAP and the upcoming change, contact DOJ's Office of the Chief Financial Officer (OCFO) Customer Service Center at [Ask.OCFO@usdoj.gov](mailto:Ask.OCFO@usdoj.gov) or 1-800-458-0786.

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