Date of circulation: July 25, 2023

Subject: IMPORTANT: Upcoming Changes Impacting Access to ASAP

NEWS AND UPDATES



This e-newsletter provides updates, information, and resources to assist DOJ award applicants, recipients, and other stakeholders in using JustGrants, DOJ's grants management system, and ASAP, the U.S. Department of the Treasury's payment management system.



Updated Process to Access ASAP

The U.S.Department of Treasury's Automated Standard Application for Payments (ASAP) is an electronic system that federal agencies, including the Department of Justice (DOJ), use to quickly and securely transfer money. All DOJ grantees must remain up to date with ASAP requirements to receive federal funds.

To improve security, the Treasury Department is changing its ASAP log in process.

<u>DOJ grant recipients must register and enable multi-factor authentication with ID.me no</u> later than September 15, 2023.

After September 15, grantees will not be able to log in to ASAP.gov until they successfully register for multi-factor authentication with ID.me.

Training and Resources

Questions? Review the <u>ID.me Guide</u> and attend one of the upcoming <u>ASAP.gov: How To Add</u> <u>Multi-factor Authentication To Your Login</u> training webinars:

- July 27, 2:00–4:00 p.m. ET
- August 16, 2:00–4:00 p.m. ET
- August 30, 2:00–4:00 p.m. ET

You can read more about the multi-factor authentication required for ASAP on the <u>Registering and</u> <u>Enabling Multi-factor Authentication page of the Treasury Department's website.</u>

For questions related to ASAP and the upcoming change:

- Office of Justice Programs (OJP) and Office of Community Oriented Policing Services (COPS Office) grantees should contact DOJ's Office of the Chief Financial Officer (OCFO) Customer Service Center at Ask.OCFO@usdoj.gov or 800-458-0786.
- Office on Violence Against Women (OVW) grantees should contact OVW's Grants Financial Management Division (GFMD) Helpdesk at OVW.GFMD@usdoj.gov.

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Refer a Colleague

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