

JustGrants Roles

There are six foundational roles created to ensure Entity Users have the authority and ability to carry out specific requirements and tasks.

Entity Administrator



Manages Entity Users and their roles, information about the organization, and assignments of users associated with different Applications and Awards



Grant Award Administrator

Manages and submits programmatic requirements of Awards, including submission of performance reports, on behalf of an Entity

Alternate

Application Submitter



Submits complete Applications on behalf of an organization, including Entity Assurances and Certifications



Grant Award Administrator

Supports the Grant Award Administrator in carrying out many of the programmatic requirements of Awards

Authorized Representative



Enters into an agreement on behalf of the Entity and binds it to the Award terms and conditions



Financial Manager

Certifies and submits financial information and all federal financial reports on behalf of an Entity

Multiple roles can be assigned to a single user.