

# Are You Ready for JustGrants and ASAP?

The transition to the Justice Grants System (JustGrants) and the Department of the Treasury's Automated Standard Application for Payments (ASAP) is fast approaching for OJP, OVW, and COPS Office award recipients. JustGrants and ASAP will be available to users beginning October 15, 2020, and award recipients should be aware of some key transition dates, as well as a number of steps required for a smooth transition. The current systems – GMS, NexGen, and GPRS – will be discontinued after September 22, 2020. You can read a full description of the transition timeline and the many benefits of the new systems by visiting the [Justice Grants website](#).

To prepare for the transition, here is a snapshot of the steps you should take:

## ✓ Update Your Account on SAM.gov

JustGrants will use SAM.gov as the primary source of organizational information. [Maintaining an updated account on SAM.gov is required](#) for a successful registration in ASAP and JustGrants.

## ✓ Enroll With ASAP

Your SAM E-Biz POC will have received an invitation to enroll in ASAP by the end of August. The invitation includes two enrollment emails from the Department of the Treasury's Bureau of the Fiscal Service – one email will contain a username and another will provide a temporary password and link to create a new password. Once your entity has received an invitation, promptly complete [the necessary enrollment steps](#) to prevent payment delays in October 2020.

## ✓ Attend an ASAP Training Session

ASAP training webinars are held on a rolling basis by the Department of the Treasury. Training sessions cover enrolling new users and how to make a payment request, among other topics. A full list of upcoming trainings is available on the [Treasury website](#).



**JUSTgrants**  
JUSTICE GRANTS SYSTEM

## **Review the Transition Memos**

COPS, OJP, and OVV have each released a transition memo documenting critical activities for award recipients to be aware of. [Review the appropriate memo](#) regarding your award in advance of the October 15 transition.

## **Review Deadlines for Funding Drawdown**

Award recipients will be able to draw down funds through September 22, 2020. [View the COPS, OJP, and OVV transition memos](#) for more details on deadlines from each regarding your specific financial needs.

## **Entity Profile Setup in JustGrants**

The entity administrator of your organization – generally the E-Biz POC in SAM.gov – will receive an email notification that an “Entity Profile” has been created for them in JustGrants. The email will be from “DIAMD-NoReply@usdoj.gov” and will include a hyperlink to create your account in the JustGrants secure user management system (DIAMD). This system serves as the “gatekeeper” for JustGrants users to ensure that only users granted permission by the entity administrator can access JustGrants.

From there, the entity administrator can invite users in the system and manage each user’s role, allowing them to carry out specific requirements and functions in JustGrants.

## **Download Legacy Material**

The current systems – GMS, NexGen, and GPRS – will be discontinued after September 22, 2020. Data and attachments for all current, active awards will be migrated from GMS and NexGen to JustGrants. This includes open, active awards as well as awards that have not been programmatically and financially closed. If you would like to keep any material from your closed awards in either GMS or NexGen, you will need to download that material and save it prior to the September 22, 2020, cutoff date.

## **Check Back Often**

DOJ will continue to communicate with you as we transition to JustGrants, providing you up-to-date details and reminders of any actions you need to take in advance of the October 15 transition. DOJ also updates our FAQs, training information, and other resources and details on a regular basis. Be sure to check [the Justice Grants website](#) frequently, to keep up with the latest information.