

Date of circulation: September 23, 2021

Subject: JustGrants Update: JustGrants Unavailable First Week of October

NEWS AND UPDATES



JUSTgrants
JUSTICE GRANTS SYSTEM

On October 15, 2020, the Department of Justice (DOJ) grant making components — [the Office of Community Oriented Policing Services \(COPS Office\)](#), [the Office of Justice Programs \(OJP\)](#), and [the Office on Violence Against Women \(OVW\)](#) — transitioned to one grants management system (JustGrants) for all three grant making components and a new payment management system (ASAP).

This e-newsletter provides updates and shares information to assist everyone with the transition to these new systems.

Justice Grants System (JustGrants) Outage Planned for Next Week

During a planned year-end reconciliation of the Department's Financial Management System, JustGrants will be unavailable from 11:30 p.m. ET on Thursday, September 30, 2021, until 5:30 a.m. ET on Friday, October 8, 2021.

During this time, users will not be able to access JustGrants.

DOJ's financial management and JustGrants systems are closely integrated. Therefore, JustGrants must be offline when the financial management system is unavailable. If you attempt to access the system during this outage, you will receive an alert message indicating that **JustGrants will be back online at 5:30 a.m. ET on Friday, October 8, 2021.**

To prepare for the system outage, we advise you to complete any time-sensitive actions in JustGrants as soon as possible before September 30 at 11:30 p.m. ET. As a reminder, JustGrants is routinely unavailable from 1:00 a.m. to 5:00 a.m. ET on weekdays and between 8:30 p.m. ET on Saturday and 9:30 a.m. ET on Sunday to allow for the transfer of data between the DOJ financial management system, the System for Award Management (SAM) and ASAP systems.

Automated Standard Applications for Payments (ASAP) System Status

As noted in an e-blast last week ([September 2021 Temporary Suspensions for DOJ-Related ASAP Accounts for Fiscal Year-End Account Reconciliation](#)), all DOJ-related ASAP accounts will be temporarily suspended for the last five business days of September, to conduct account reconciliation activities associated with the end of the fiscal year. Today, September 23, 2021, at 11:59 p.m. ET will be the last day DOJ award recipients can request drawdown in ASAP. **Award recipients will be able to resume drawdown requests on Friday, October 1, 2021**, and can request and receive payments during the JustGrants system outage.

If an award recipient attempts to drawdown in ASAP during the account suspension period, the grantee will receive an "Error 839: No accounts found matching criteria" message and will not be able to request or receive drawdowns.

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For all questions related to your funding in the ASAP system, please contact the OCFO Customer Service Center by email at Ask.OCFO@usdoj.gov or by phone at 800-458-0786.

For questions about the ASAP system, call the Department of the Treasury at 855-868-0151 and select Option 2, then Option 3.

Do you know someone else who could use this information? They can subscribe to email updates regarding JustGrants at https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic_id=USDOJOJP_586.

You received this email because you are a current or previous grantee or applicant of one or more of the Department of Justice grant making components. Share [this link](#) with your colleagues and encourage them to sign up to receive future updates from Justice Grants.

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