Date of circulation: July 30, 2020

Subject: JustGrants Update: SAM.gov E-Biz POC Informational Awareness on ASAP Enrollment Emails

## **NEWS AND UPDATES**



On October 15, 2020, the Department of Justice grant making components – <u>the Office of Community Oriented Policing Services (COPS Office)</u>, <u>the Office of Justice Programs (OJP)</u>, and <u>the Office on Violence Against Women (OVW)</u> – will transition to one grants management system (JustGrants) for all three grant components and a new payment management system (ASAP).

This e-newsletter will provide regular updates and share information to assist everyone with the transition to these new systems.



You are receiving this email because you have been identified as the SAM Electronic Business Point of Contact (E-Biz POC) for a grant or award from the Department of Justice (DOJ). We want you to be informed about and prepared for the transitions that will occur in less than two months.

You can learn more about the upcoming transitions to our new grants management system (JustGrants) and the new payment management system (ASAP) by visiting the <u>Justice Grants Website</u>. This is an official website of the U.S. Government.

To ensure that you receive our emails, and that they are not flagged as spam, we recommend that you add <a href="mailto:justice\_grants@public.govdelivery.com">justice\_grants@public.govdelivery.com</a> to your trusted sender list in your email settings. Please note, this email address is only used for email dissemination and the inbox is not monitored. If you have any questions regarding JustGrants, ASAP, or the system transitions, please email <a href="mailto:askJusticeGrants@usdoj.gov">askJusticeGrants@usdoj.gov</a>.

## **Automated Standard Application for Payments (ASAP) Update**

Beginning on October 15, 2020, the Department of the Treasury's Automated Standard Application for Payments (ASAP) will replace the Grants Payment Request System (GPRS) for DOJ grant payments. In advance of using ASAP, all DOJ grant recipients must register in the ASAP system in order to be able to receive DOJ grant funding. Dissemination of ASAP enrollment invitations started on July 1 and will continue on a rolling basis through the end of August, until all DOJ recipient organizations are reached.

As your organization's SAM E-Biz POC, you will receive two enrollment emails from the Department of Treasury's Bureau of the Fiscal Service—one containing a username and one containing a temporary password and a link to create a new password. Once you have received your invitation, refer to the <u>ASAP Registration Checklist</u> for the next steps to take. Prompt completion of all items on the ASAP Registration Checklist will prevent payment delays in October 2020.

Award recipient organizations can check the status of their enrollment (including whether or not their enrollment has been initiated) by contacting the <u>ASAP Help Desk</u> and providing the organization's DUNS number and Entity Identity Number (EIN).

For those new to ASAP, webinar trainings are currently scheduled to take place over the next several months. Access ASAP <u>trainings and additional resources</u> to learn more about the system.

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For more details on the transition to ASAP, a list of frequently asked questions is available on the <u>Justice</u> Grants Website.

## DATES TO REMEMBER

**July–August 2020** — Current grantees receive instructions on how to enroll in the ASAP system.

**Early August 2020** — Current grantees receive instructions on how to access the JustGrants external dashboard and register in the system.

**August 24, 2020** — JustGrants will open for external grantee organizations to enroll users.

**August–October 2020** — Training will be available to external users through web-based e-learning courses, job aids, and virtual Q&A sessions. Additional information will be forthcoming.

**September 22, 2020** — Legacy systems, including GMS, NexGen, and GPRS, are discontinued.

**September 23–October 14, 2020** — Final data migration and "cutover" activities from the legacy systems to JustGrants occur. Grantees will NOT have access to their grants during this time period. Please ensure you have resolved any time sensitive matters prior to September 22.

October 15, 2020 — JustGrants is launched and grantees begin using the ASAP system.

Do you know someone else who could use this information? They can subscribe to email updates regarding JustGrants at

https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic\_id=USDOJOJP\_586

If you have any questions, email AskJusticeGrants@usdoj.gov.

You received this email because you are a current or previous grantee or applicant of one or more of the Department of Justice grant making components. Share this link with your colleagues and encourage them to sign up to receive future updates from Justice Grants.

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