



JustGrants Notifications

JustGrants will notify the listed roles when one of the event triggers occurs in its respective grant process.

PROCESS	EVENT TRIGGER	ROLE RECEIVING NOTIFICATION
Applications	<ul style="list-style-type: none"> • Confirmation of application submission • Application received from Grants.gov • Application recalled • Application reminder 5 days prior to due date 	<ul style="list-style-type: none"> • Application Submitter • Entity Administrator • Authorized Representative *
Award Condition Modifications	<ul style="list-style-type: none"> • Modifications approved • Change requested 	<ul style="list-style-type: none"> • Grant Award Administrator (GAA) • Alt Grant Award Administrator
Award Deliverables	<ul style="list-style-type: none"> • Award deliverables approved • Change requested • Award deliverables denied 	<ul style="list-style-type: none"> • Grant Award Administrator • Alt Grant Award Administrator
Award Notifications	<ul style="list-style-type: none"> • Award made in JustGrants 	<ul style="list-style-type: none"> • Entity Administrator • Authorized Representative * • Application Submitter
Award Reassignments	<ul style="list-style-type: none"> • Grants Manager reassigned 	<ul style="list-style-type: none"> • Grant Award Administrator • Entity Administrator • Authorized Representative *
Closeout Initiation	<ul style="list-style-type: none"> • Closeout manually initiated by Grant Award Administrator • Closeout due in 10 days (111 days after project period end date) • Closeout due in 3 days (118 days after project period end date) • Closeout past due date (121 days after project period end date) 	<ul style="list-style-type: none"> • Grant Award Administrator • Alt Grant Award Administrator • Entity Administrator • Authorized Representative *



JustGrants Notifications (Cont.)

Entity Users



JustGrants will notify the listed roles when one of the event triggers occurs in its respective grant process.

PROCESS	EVENT TRIGGER	ROLE RECEIVING NOTIFICATION
Closeout Processed	<ul style="list-style-type: none"> Award moves to Resolved-Closed status (award closed) 	<ul style="list-style-type: none"> Grant Award Administrator Entity Administrator Authorized Representative *
Closeout Decline	<ul style="list-style-type: none"> Closeout declined 	<ul style="list-style-type: none"> Authorized Representative *
Closeout Change Request	<ul style="list-style-type: none"> Closeout change requested 	<ul style="list-style-type: none"> Grant Award Administrator Alt Grant Award Administrator
Financial Reports (FFR)	<ul style="list-style-type: none"> FFR due in 10 days FFR due today UFMS unable to process FFR Report turns delinquent 	<ul style="list-style-type: none"> Financial Manager
Grant Award Modifications (GAM)	<ul style="list-style-type: none"> GAM approved GAM change requested GAM denied 	<ul style="list-style-type: none"> Grant Award Administrator Alt Grant Award Administrator
Monitoring	<ul style="list-style-type: none"> Issue(s) for resolution have been identified 	<ul style="list-style-type: none"> Grant Award Administrator Entity Administrator Financial Manager
Performance Reports (PR)	<ul style="list-style-type: none"> PR submitted PR turns delinquent PR approved PR change requested Funds are held 	<ul style="list-style-type: none"> Grant Award Administrator Alt Grant Award Administrator Entity Administrator Authorized Representative
Solicitations	<ul style="list-style-type: none"> Application deadline change 	<ul style="list-style-type: none"> Grant Award Administrator Alt Grant Award Administrator Entity Administrator Authorized Representative *

* The COPS Office may require two Authorized Representatives.