

Date of circulation: March 1, 2021

Subject: New Deadline for Performance Reports; New Details on Closeouts and FFRs

NEWS AND UPDATES



JUSTgrants
JUSTICE GRANTS SYSTEM

On October 15, 2020, the Department of Justice grant making components—the [Office of Community Oriented Policing Services \(COPS Office\)](#), the [Office of Justice Programs \(OJP\)](#), and the [Office on Violence Against Women \(OVW\)](#)—transitioned to one grants management system (JustGrants) for all three grant components and a new payment management system (ASAP).

This e-newsletter provides updates and shares information to assist everyone with the transition to these new systems.



ANNOUNCEMENTS

With ongoing updates to the Justice Grants System (JustGrants), the Department of Justice (DOJ) is providing the following guidance as it relates to—

- the new deadline for submitting performance reports;
- details surrounding federal financial reports (FFR); and
- closeouts.

Performance Reports Due in JustGrants are Extended Until April 15, 2021

The deadline for performance reports that were due in JustGrants between October 1, 2020, and February 28, 2021, has been extended to April 15, 2021.

Important reminder: The only role within JustGrants that can submit a performance report is the Grant Award Administrator.

Submit Your FFRs Today

FFRs for the periods ending September 30, 2020, and December 31, 2020, were due on January 30, 2021. To date, grantees have successfully submitted more than 19,800 FFRs. However, there have been individual cases where system issues are preventing grantees from submitting their FFRs. Because of this, DOJ will not suspend any funds due to late FFR submission.

Grantees who have not yet submitted an FFR should submit at their earliest convenience or continue to work with their grant managers or the JustGrants Support Desk if they experience any issues. Funds will not be frozen until we are assured that all system issues have been resolved.

No Extensions on Closeouts for Awards that Ended on or Prior to October 31, 2020

Closeout dates for awards that ended on or prior to October 31, 2020, will not be extended past the February 28, 2021, closeout deadline.

Once the closeout is submitted in JustGrants, award funding will be withheld as part of the closeout process. Otherwise, if no closeout is submitted, funding will be withheld beginning on March 1, 2021.

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As part of the closeout reconciliation process, DOJ financial management staff will determine if any funds are due to a grantee. DOJ staff will notify the grantee and manually extend the ASAP deadline, allowing the grantee to make a final drawdown.

Important reminder: Up until the award is closed, the Grant Award Administrator can open and submit the final performance report, and the Financial Manager can open and submit the final FFR.

Helpful JustGrants User Tip

The DOJ Account Management Policy requires that all user accounts be deactivated after 90 days of inactivity. In an effort to assist the grantee community, DOJ will extend the period of inactivity from 90 days to 365 days. Grantee accounts in JustGrants will remain active for 365 days from their last login before being deactivated.

Do you know someone else who could use this information? They can subscribe to email updates regarding JustGrants at

https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic_id=USDOJOJP_586.

You received this email because you are a current or previous grantee or applicant of one or more of the Department of Justice grant making components. Share [this link](#) with your colleagues and encourage them to sign up to receive future updates from Justice Grants.

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