NEWS AND UPDATES

JUSTgrants
JUSTICE GRANTS SYSTEM

On October 15, 2020, the Department of Justice grant making components—the Office of Community Oriented Policing Services (COPS Office), the Office of Justice Programs (OJP), and the Office on Violence Against Women (OVW)— transitioned to one grants management system (JustGrants) for all three grant components and a new payment management system (ASAP).

This e-newsletter provides updates and shares information to assist everyone with the transition to these new systems.

📢 ANNOUNCEMENTS

FFR Reporting Deadline Extended to December 30, 2020

Due to incomplete onboarding processes and issues with Federal Financial Report (FFR) submissions, **the FFR due date for the period of July 1 through September 30, 2020, has been extended from November 30, 2020, to December 30, 2020**. Award recipients will not be penalized for this extension.

To successfully submit FFRs, an entity's Financial Manager must be invited and onboarded into JustGrants by your entity's designated JustGrants Entity Administrator. Please note the following:

- Initially, your Entity Administrator was your entity's SAM E-Business Point of Contact.
- Since JustGrants launched on October 15, 2020, your SAM E-Business Point of Contact may have reassigned the JustGrants Entity Administrator role for active DOJ awards to someone else in your entity.
- Once onboarded, awards must be assigned to the Financial Manager in order to submit the FFR.

For additional instructions on editing and submitting FFRs in JustGrants, the Financial Reporting training page includes an eLearning video and job aid reference guide.

Did You Complete the Entity Onboarding Process?

To access JustGrants, entities and their users must complete the Entity Onboarding process. If you have yet to complete this critical step, our e-newsletter from October 30 outlines the steps necessary to begin managing an award in JustGrants.

You may also refer to the Entity Management training resources and the Entity Onboarding Checklist for more information on how to access JustGrants.

Thank you for your continued patience and collaboration as we transition to our new grants management system.

RESOURCES

Justice Grants Website: This website serves as an information hub, providing essential information on JustGrants and ASAP, including training resources, user support information, FAQs, onboarding checklists and more.

Frequently Asked Questions: Access common inquiries regarding JustGrants and ASAP.

Justice Grants News and Updates: Find all of the email updates sent to award recipients regarding the transition to the Justice Grants system.

JustGrants Training: JustGrants training is available through a series of self-guided eLearning videos, job aid reference guides, infographics and Virtual Q&A sessions.

JustGrants Technical Support: Learn more about JustGrants User Support options by visiting and bookmarking https://justicegrants.usdoj.gov/user-support.

ASAP Support: ASAP is now available for enrolled DOJ award recipients to request funds. DOJ award recipients may reference this user guide for more information on how to request funds in ASAP. For questions related to the use of ASAP, contact the OCFO Customer Service Center, which may be reached by email at Ask.OCFO@usdoj.gov or by phone at 800–458 –0786.

Do you know someone else who could use this information? They can subscribe to email updates regarding JustGrants at https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic_id=USDOJOJP_586.